

I. The meeting was called to order at 6:35 pm at the Fremont Public Library in the Community Room. Present were Selectmen Gene Cordes, Neal Janvrin, and Roger Barham; Town Administrator Heidi Carlson; Selectmen's Clerk Jeanne Nygren; and FCTV Camera Operator Bruce White. All rose for the Pledge of Allegiance.

It is noted that the Board is meeting on Wednesday instead of Thursday due to a schedule conflict that arose for tomorrow night.

II. ANNOUNCEMENTS were read by Selectman Cordes as follows:

1. The Town Clerk Tax Collector's Office IS CLOSED on Mondays for the summer. Please plan accordingly.
2. The Fremont Planning Board is in need of members. The Board meets twice per month to consider land use applications, work on Zoning Ordinances, and other land use regulations. If you are interested and would like to get involved in the community, contact Casey Wolfe at 895 3200 x 18 or Heidi Carlson in the Selectmen's Office.
3. For anyone planning summer vacations, the Fremont Police Department does vacant house checks. The form is available on the PD website page or at the Fremont PD, and should be completed and dropped off at the Safety Complex. There is a drop box beside the front door, or business hours are Monday through Friday from 8:00 am to 4:00 pm.
4. The Annual Hazardous Waste Day will be held on Saturday September 16, 2017 at the Brentwood Highway Garage at 207 Middle Road in Brentwood from 9:00 am to 12 noon.
5. DeLucca Fence Company will be getting ready to do shoulder work for the DOT project on the guard rails on Danville and South Road around August 7th. The guard rail will then be installed approximately one month later by DOT.
6. Roadside mowing will take place over the ensuing three weeks while the Town has the rental roadside mower.
7. Eversource Transmission will be performing infrared aerial patrols of the entire NH transmission right-of-way system beginning Monday, August 14 and continuing through Friday, August 18, weather permitting between 8 am and 4 pm daily. The patrol areas will be determined by weather on a daily basis. It will be done by a yellow and blue Bell Jet Ranger, Tail #N803JB.
8. Janvrin reported he received a notice of a scheduled power outage in the area of Main Street and the Witham and Ferwerda parks to change over new lines. It was confirmed with PSNH that the outage is August 16, 2017.

III. LIAISON REPORTS

AED and Friends and Family CPR Training was held on Tuesday August 8, 2017 at the Fremont Public Library for Town employees and Board/Committee members. EMS Captain Vincent O'Connor provided the training of this program. AED's are located in the Fremont Public Library, Town Hall, and Safety Complex for use by staff, volunteers, and members of the public.

IV. APPROVAL OF MINUTES

Janvrin moved to approve the minutes of the August 3, 2017 meeting as written. This was seconded by Barham. The vote was unanimous 3-0.

V. SCHEDULED AGENDA ITEMS

6:45 pm Public Input - none

At 7:00 pm the Selectmen introduced Warren Gerety who presented two revised ERZ applications from the Fremont Economic Development Committee. These two zones needed to be redone so they did not include as many residential lots. They include Ellis School and much of the Village District area of Main Street. A motion to approve the Fremont Village District ERZ Zone 1 and Fremont Village District Zone 2 applications and authorize the Town Administrator, Heidi Carlson, to sign the applications on behalf of the Town of Fremont was made by Barham. This was seconded by Janvrin. The vote was unanimous 3-0.

Cordes read the letter from Department of Economic Development outlining the other two districts that were approved. Gerety suggested a letter be sent to all those who reside or own property in these districts further explaining the tax credit that could be available for businesses within these zones. Cordes requested to have this data placed on our website to update residents. The next Economic Development Committee will be Monday August 14th at 6:30 pm at the Fremont Public Library.

At 7:22 pm Road Agent Leon Holmes Jr met with the Board. Michael Holmes joined the meeting at this time as well. Holmes Jr reviewed the plowing needs of the Town for winter equipment and is considering permission to purchase a used six-wheel dump truck to be available for all year usage. He test drove a used truck at Liberty International, previously owned and operated by the Londonderry Highway Department. The truck is fully equipped with a sander, front plow and wing. There are a few minor repairs necessary to this vehicle but his quoted sale price was \$25,887 to be all inclusive of needed work. He is considering funds from the Highway Capitol Reserve Fund. This will give the Highway Department the capability to have a truck that hauls double the load of the one ton we now have and thus be able to get more usage and a longer life from the one existing truck.

Carlson outlined that the Highway Equipment Capital Reserve Fund balance as of December 31, 2016 was \$45,269; and we spent \$1,300 on a bucket and \$16,250 on a roller in fiscal 2017 and added \$25,000 at the 2017 Town Meeting. This leaves an approximate balance at this time of \$52,719.

The Board and Holmes Jr discussed this and the needed repairs. The board suggested Holmes Jr contact the Town of Londonderry to get some historical information, and that barring anything significant, the Board will further consider the purchase. Holmes Jr will get the final figure on the cost as he wants to give Liberty International a heads up that we are interested in purchasing this truck but need a solid number.

Holmes Jr also reported on other project and next year's budget considerations:

- North Road will be completed next week and he will have the final figure for completion. \$71,110.14 of the current GMI paving invoice is allocated to the North Road Warrant Article. There is still some gravel, shoulder work and miscellaneous trucking to be added.
- The GMI invoice totals \$235,044.49 which was reviewed by Stantec. A motion to approve this invoice was made by Janvrin. This was seconded by Barham. The vote was unanimous 3-0. Of this amount, \$163,934.35 is allocated to the Sandown and Whittier overlay work.

- Monday road size mower will be delivered to be completed by Labor Day.
- From the end of September into October crack sealing will be ongoing. This includes three days on South Road, one day on Sandown Road, including the bridge, and two days on Shirkin Road.
- Holmes Jr explained that after obtaining two quotes for Copp Drive cracksealing, that both vendors recommendation not to crack seal because the road is too far gone. They both recommended that it be shimmed and overlaid, and that cracksealing at this point would be a waste of money. This project will be presented for consideration in another budget season.
- Due to many applications submitted for the Highway Department part-time position Holmes Jr needs to look into the applicants. He said he hopes to have had time to review them for his next meeting with the Selectmen in two weeks.
- Holmes Jr is considering in requesting a full-time position in the Highway Department for the 2018 budget.
- He discussed some potential projects to consider for next year's paving of roads, including the finish coat on North Road, work on Beede Hill Road, Red Brook Road, Chester Road, and finish overlaying the second half of Whittier Drive, along with patching Scribner and Abbott Roads. He said he would again be working with Stantec on proposals for next year, and once he has additional information from them, he will be ready to present his budget to the Board.
- He mentioned that GMI Asphalt has offered the Town up to a three year paving contract to keep the price per ton fairly constant over the next few years, with a maximum 5% cap on the cost of paving to account for any increase in oil prices. He feels this is worth considering to give the Town a stable price factor moving through the next couple of years, and would also save the Town money in the bid package information that is prepared annually by the engineer (Cost was \$950 in 2017).
- He will get back to Carlson with his available dates for Fall Bulky in October.

Carlson also spoke about the additional NH Highway Block Grant funds received, which can be used to do additional road work. A Public Hearing needs to be advertised and scheduled, and this will be done as soon as possible.

Both Leon Jr and Michael Holmes were thanked by the Board and they left the meeting at approximately 8:15 pm.

VI. OLD BUSINESS

1. Town Hall Basement Weekly Update:

- Carlson reported that the doors and hardware were delivered on Monday by Kamco; and then picked up on Tuesday by KTM to be painted and prepped at their shop.
- Steve Tomasz in to review areas of foundation to be repointed. He will begin doing this work shortly and committed to having it done by the end of the fall season (by November 1, 2017).
- Carlson presented an updated spreadsheet of costs and anticipated funding sources for review. All items with a cost known to date are included, and it also details out encumbered funds, and funds to be allocated from the Capital Reserve Fund.
- The Board received a proposal dated 08/09/2017 titled "Additional work Fremont Town Hall Steel Beam" from KTM Properties with a 30' steel I-beam pricing option so that the two brick columns can be removed from the meeting room area, which has been the Town's goal to make a good size, uninterrupted meeting room space.

The detailed proposal was reviewed by Board members, in the total amount of \$25,808. This includes the engineered drawings, engineering inspections of the work, specifications and sizing of the beam and other

materials needed, a deduction of \$2,300 from the original quote, and does not include the electrical work to be relocated around the new beam.

The Board feels both columns should be removed and to have the new steel beam installation. A motion to approve the rebuilding of the stairwell proposal in the amount of \$7,900; and approve the installation of a 30-foot steel I-beam at the cost of \$25,808 was made by Janvrin. Barham seconded and the vote was approved 3-0. It is noted for the record that repointing the exposed brick chimney and the area around exterior door is already included in the Town's contract with KTM.

Carlson will forward this vote information to Mark Minasalli to get the work underway as soon as possible. The Building Inspector still needs to review the drawings and information as well, and Minasalli will be asked to get the information to the Inspector as soon as possible for his return to the office next Monday.

2. Janvrin reviewed some of the information from generator proposals he has been coordinating, for replacement of the Safety Complex generator. He mentioned Barrows, who is scheduled to call back to confirm any price increase which has occurred since the proposal was submitted, Power Town is still pending, and he believes the Generator Connection cost is valid. A decision needs to be made whether the installation should be on a concrete slab, size and location and KW of the replacement generator.

Some additional issues and questions were circulated tonight, and Janvrin will update the spreadsheet and have it to make comparisons available for next week's meeting. Some of the funds for this project have already been encumbered.

3. There was discussion about the cable contract, and whether to extend for up to a five year period with Comcast, or begin a negotiation for a new contract. The FCTV Committee has reviewed the pending items and come up with their thoughts and the next step, following concurrence with the Selectmen is to have the Committee meet with Jay Somers from Comcast to answer questions and possibly get any new prospective or offers available.

Barham thought that seeing technology is continually changing maybe to consider a 5-year contract to make sure HDTV is available. There was discussion about a five year extension versus a new five or ten year contract. Bruce White added that the FCTV Committee is unified on the list of items they want to see rectified, and is simply pending a formal vote in September following their August discussions.

4. It was confirmed with Chief Twiss that Fremont PD does have CO monitors in the current fleet of cruisers pending resolution to the Ford problem.

5. Carlson shared with Selectmen the final invoice for the Safety Complex well work, which is now complete. The invoice that came in was \$2,300 more than the proposal and the extras were noted by Carlson to include 60 extra feet of well casing, 125 additional feet of drilling, and the mudding was an extra \$1,500. At the end of 2016, \$13,920 was encumbered and the additional cost will be paid from Safety Complex operating budget. A motion to approve Young Well and Pump Company invoice for \$16,270 was made by Barham. This was seconded by Janvrin. The vote was unanimous 3-0. Carlson has also asked to have a copy of the water test results sent to the Town. Jim Young said the well has to be operational for two weeks and that the water test will be done next week.

6. Selectmen considered an appointment for Neal Janvrin as a full Member of the Fremont Cable Committee to a term that expires March, 2020. Barham moved to appoint Janvrin to a three year term on the Fremont Cable Committee. This was seconded by Cordes. The vote was unanimous 3-0. Janvrin was sworn in by Carlson later in the evening.

7. Deputy Chief Kevin Zukas inquired this week about the status of the Board's review of the revised LOSAP and Points Program. Cordes asked this data be resent to the Selectmen for review, pick a date possibly 2-3 weeks from tonight for this discussion. Zukas is also working on the SOP updates that he and Chief Butler discussed several weeks ago with Selectmen. FSLA regulations need to be reviewed on one pending matter relative to Officer stipends for weekend duty.

8. Carlson advised Selectmen that the Town responded to the RTK request from Lewis Builders on Monday, and has indicated that we will provide the requested information (or deny the request) by Monday, August 21, 2017. Joshua Manning has been in recently to review some of the records. The Planning Board materials have all been pulled from storage and some additional emails not previously printed, will be compiled and they will be notified.

Carlson felt the letter from Lewis Builders misquoted many items and needs to be addressed. She will prepare a letter in response from this Board for review.

VII. NEW BUSINESS

1. A motion to approve the payroll manifest for \$27,038.65 for the current week dated August 11, 2017 was made by Barham. This was seconded by Janvrin. The vote was unanimous 3-0.

A motion to approve the accounts payable manifest for \$50,629.46 for the current week was made by Janvrin. This was seconded by Barham. The vote was unanimous 3-0.

2. The annual Grassdrag abutter/neighbor meeting will be held as part of the Selectmen's Meeting on September 7, 2017 at the Town Hall. A mailing is going out this week with their map and overall expectations for this year's event. The NH Snowmobile Association has already met with the Fremont Safety Services relative to the event.

3. The Board then reviewed the folder of incoming correspondence.

4. The Tax Collector and Town Administrator are beginning to look at the upcoming potential tax deed list, and planning to send letters regarding payment plans, etc., in advance of the legal deeding notice procedure.

5. The Board asked for the Highway Block grant additional fund Public Hearing (pursuant to NH RSA 31:95-b) to be scheduled as soon as possible.

VIII. WORKS IN PROGRESS

1. Working list of budget considerations for 2018 spoke carry flat budget for pay rates vs the option of basing the budget on inflation.

2. Next week - agenda item to consider date for Bulky Day – Board calendars / Leon Holmes Jr dates available at the Highway Shed and per his schedule.

At 8:46 pm Janvrin moved to enter non-public session pursuant to NH RSA 91-A:3 II C and E to discuss a personnel and legal matter. Cordes seconded and the roll call vote was unanimously approved 3-0; Cordes-yes; Janvrin-yes; Barham-yes.

Nygren left the meeting at 8:50 pm.

Respectfully submitted,

Jeanne Nygren
Selectmen's Clerk

At 9:14 pm a motion was made by Janvrin to return to public session. Barham seconded and the roll call vote was unanimously approved 3-0; Cordes-yes; Janvrin-yes; Barham-yes.

Selectmen agreed to continue with tax hardship plans to include a 2/3 interest reduction following payment of principal amounts. The Board had reviewed the pending tax deed list and those properties which are already the subject of payment plans.

Carlson asked the board about their pending review of the revised Points program. Deputy Kevin Zukas had called the office this week inquiring about the Selectmen's review. The new Points year is due to begin November 1, 2017 and the Department/Association would like to move forward. Zukas describes the changes which would effectively do away with the LOSAP program and take all of the money and put it into Points. He stated this is membership driven and has been forwarded on to the Selectmen for consideration by the Association Officers (who are the Points Plan oversight committee).

Carlson will re-forward the documents to Selectmen, along with the information sent by Deputy Nichols when it was sent the first time. It has just not been a priority with all the Board has underway at the present time.

Selectmen asked Carlson to get the information from Sue Penny on the consultant used by the School District for the heating system conversion at Ellis School.

Carlson and Janvrin briefly reviewed some additional generator information.

The next regular Board meeting will be a work session, to be held on Thursday August 17, 2017 at 6:30 pm at the Fremont Public Library.

With no further business to come before the Board, motion was made by Cordes to adjourn the meeting at 9:35 pm. Barham seconded and the vote was approved 3-0.

Respectfully submitted,

Heidi Carlson
Town Administrator